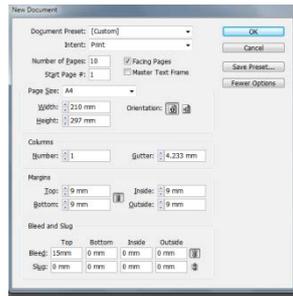


This week we are taking InDesign a step further by creating a Basic 3 Columns Grid Layout in InDesign. Keep all teaching material to hand because they give you a lot of tips for your assignment. Assessor will be looking for professional layouts, with good grids, typography and visual communication.

1. Create a new document with the following settings;

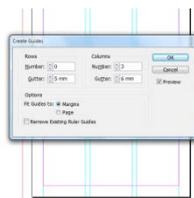
- Intent: Print
- Pages: 10
- Facing pages: Checked
- Start: page 1
- Format: A4
- Column: 1
- Gutter: don't worry
- Margins: 15mm
- Bleed: 12mm



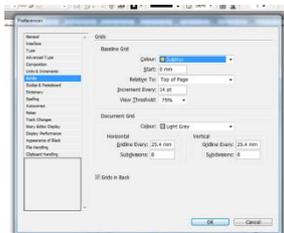
2. Let's set the guides to help us create a good layout. Open your pages tab Window>Pages. On the master section select both pages on Master A.



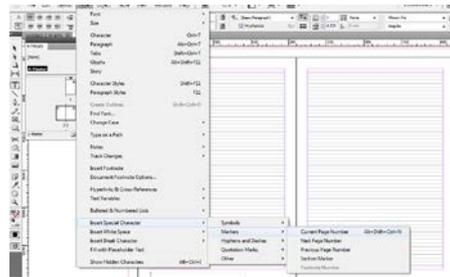
3. With Master A pages selected, go to Layout>Create Guides. Set the columns to 3, Gutter 5. Make sure that you select Fit Guides to Margins.



4. Now set your baseline grid, go to Edit>Preferences >Grid. Set the Start to 0 and, relative to top margin, the Increment at every 14pt. Adjust the View threshold to 50%. To view your baseline grid go to View>Grids & Guides>Show Baseline Grid.



5. Let's set the page numbering system on the master pages. Stay on the master pages, and right below the bottom pink line create a text frame. With the cursor inside the text frame go to Type>Insert Special Character>Markers>Current Page Number. Change the type font if you want.



6. Now Select the text A and get change the paragraph alignment to Align Away from Spine at the text option tool bar menu.



7. To copy the page number setting to the opposite page;

- a. Click on the text frame to select it.
- b. Old ALT and SHIFT at the same time and InDesign, and move the copied text frame to the opposite page.

8. Now we need to delete the text frame on page 1. Go to page 1 on the page tab:

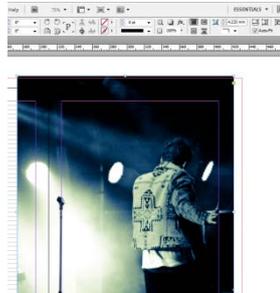
- a. Click on CTRL & SHIFT at the same time.
- b. Select the text and delete it.

We have finished with setting the basics. Now let's get some images and text and present it with a good layout.

Making page 1 & 2

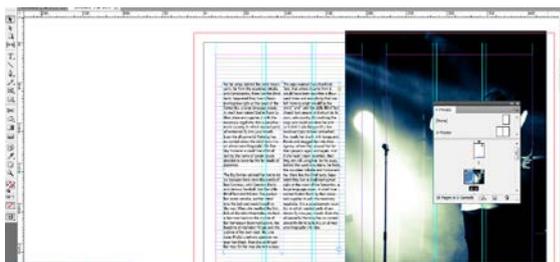
In page 1 we are going to include an image right across the 2 pages, and some dummy text.

1. Place image6 in on page 2 and make sure it goes over page
1. To resize image6 proportionally just check the auto-fit on the tool options bar when the image is selected.



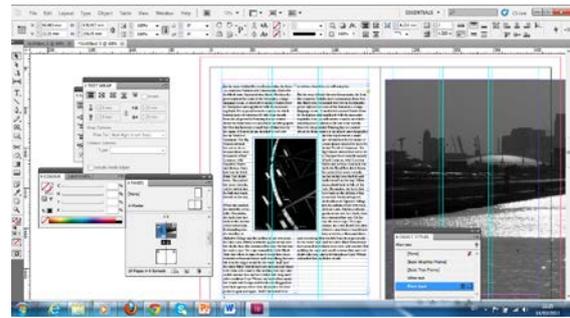
At this stage if you want to see your images with no fuzz go to view>Display performances>High Quality.

2. Now go to <http://www.blindtextgenerator.com/lore-m-ipsu> and get some dummy text;
 - a. Text Far Far Away
 - b. Word 500
 - c. Paragraphs 3
3. Copy and paste the dummy text onto page 1. Set the columns to 2 in the tool options bar, and choose the font you want, as a size of 14.



4. Setting Paragraphs' styles. Keep the frame Selected and go Window>Styles>Objects Styles. Click on Create new style while the text box is selected.
5. We are going to create some text to go onto the image. Type anything set the Font size to 25 and colour to white and create the new style by just adding new style in the style tab.

6. Now go onto page 3 and 4. And add images and text by going to the dummy text site.
7. On page 3 add image3 and wrap text around it. To set the wrap go to Window>Text Wrap and make changes life. Apply text frame style use on page 2 to the text frame.



Now take a magazine and try and copy layout by instinct, onto your page using images from the Internet or images in the folder.